Academic Grievance (Informal) & Formal Complaint

Grievance/Informal Grievance Formal Written Complaint Not Resolved Resolution •VIce President Student files Student discusses maintains file, logs **Formal Complaint** Grievance with complaint & outcome. •Student files Grievance as found on the Appropriate Vice Instructor for in writing with Dean. Forwards log to College website or President receives resolution. President's Assistant Dean maintains file that student section of complaint, as per policy. records grievance and **Charger Net** investigates, builds outcome. file and defines resolution. **Not Resolved Not Resolved** President's Assistant maintains a comprehensive log

Student Administrative Grievance (Informal) & Formal Complaint

